



YASHODA COLLEGE OF ARCHITECTURE

IT Policy



APPROVED BY COA, RECOGNIZED BY DTE, GOVT. OF MAHARASHTRA, AFFILIATED TO
SHIVAJI UNIVERSITY, KOLHAPUR



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Vision

- To empower the students with knowledge, Values, Skills, Innovative / Creative lateral thinking and meet the educational, social, global, environmental and economic needs of the region and nation to create Humane Society.

Mission

- To impart quality education & training to students for shaping their career with providing opportunities to students & faculty and continuous learning opportunities.
- To empower the students with recent knowledge, skills and right attitude in order to meet the challenges of future by guidance, seminars & lecture's as well as Environmental issues.
- To generate new knowledge and promote excellence in research and extension activities.
- To make efforts for the spread of technical education among classes and communities, which are socially and educationally underprivileged specifically for rural areas.

PREAMBLE

The Yashoda college of Architecture's Information Technology (IT) Policy sets forth the policies that govern the responsible usage of all users of the college's information technology resources. This comprises the IT facilities allocated by Architectural department. Every member of college is expected to be familiar with and adhere to this policy. Users of the campus network and computer resources ("users") are responsible to properly use and protect information resources and to respect the rights of others.



Applicability

The IT Policy applies to all college faculty, staff and students and all others using the IT resources, whether personally or of college owned, which access, transmitter store various types of related information.

Objectives

Each user of the College Information Resources must ensure that it is used for promoting the mission of the College towards teaching, learning, research, and administration. In particular, the major objectives of this document are:

- To ensure the integrity, reliability, availability and superior performance of the College IT Systems
- To ensure that the IT resources protects the official e-identity (allocated by the College) of an individual
- To ensure that all the users of the College are responsible for adhering to the procedures governing the implementation of this Policy document and any other matter incidental to those rules

Introduction

The college IT policy exists to maintain, secure, and ensure legal and appropriate use of Information technology infrastructure established by the college on the campus.

- This policy establishes College-wide strategies and responsibilities for protecting the Confidentiality, Integrity, and Availability of the information assets that are accessed, created, managed, and/or controlled by the College.
- Information assets addressed by the policy include data, information systems, computers, network devices, intellectual property, as well as documents and verbally communicated information



- Intranet & Internet services have become most important resources in educational institutions & research organizations. Realizing the importance of these services. Yashoda College of Architecture took initiative in 2022 and established upgraded network infra structure in the academic complex of the College.
- Over the last six years, not only active users of the network facilities have increased many folds but also the web-based applications have increased. This is a welcome change in the College's academic environment. All the faculty members using this network for teaching and learning.
- Yashoda College of Architecture is getting its Internet band width from Neha- InfoTech with band width availability and total band width availability from Jio Fiber source is 100 Mbps.

Operating Aspects:

- **College Governance** - The College shall endeavor to ensure fair implementation of this policy to meet with the objectives of its formation. The responsibility of the management of operational aspects of IT resources is as per the hierarchical flow of the College governance structure.
- **Responsibility:** The respective Heads of the Institutions shall be responsible for compliance with all College policies relating to the use / ownership of information resources, keeping in mind the Vision and Mission of the College
- **Website & Technical Committee:** At College Level website and technical committee shall coordinate various activities related to the adherence of the IT Policy in association with the IT Administrator of the Institute.
- **Individual Users** - The users are solely responsible for the activities they perform on Institute /College servers with their "User Name/ Password" pairs and IP (Internet Protocol) addresses assigned to them.



Violation of Policy

Any Violation of the basic objectives and areas mentioned under the IT Policy of the College shall be considered as a violation and as a misconduct and gross misconduct under College Rules.

Implementation of Policy

For implementation of this policy, the College will decide necessary rules from time to time.

Review and Monitoring

The Policy document needs to be reviewed at least once in two years and updated if required to meet the pace of the advancements in the IT related development in the industry.

Review of this policy document shall be done by a committee chaired by Principal & Chairman IQAC of the College. The other members of the committee shall comprise of the Registrar, Website & Technical Committee.